

# **Notice of Non-key Executive Decision**

Subject Heading:	Minor Parking Schemes – November 2020 Amendments
Cabinet Member:	Cllr Osman Dervish
SLT Lead:	Barry Francis Director of Neighbourhoods
Report Author and contact details:	Nicolina Cooper Head of Highways and Parking <u>Nicolina.cooper@havering.gov.uk</u> 01708 431123
Policy context:	Havering Local Development Framework (2008)
Financial summary:	Estimated cost of £0.007m to be funded from cost centre A26910, Engineering Services budget
Relevant OSC:	Environment
Is this decision exempt from being called-in?	No

# The subject matter of this report deals with the following Council Objectives

Communities making Havering	[X]
Places making Havering	[X]
Opportunities making Havering	[X]
Connections making Havering	[X]

# Part A – Report seeking decision

## DETAIL OF THE DECISION REQUESTED AND RECOMMENDED ACTION

This Executive Decision approves the commencement of statutory consultation for the following minor parking schemes set out in this report:

## Installation of No Waiting At Any Time Restrictions

- (a) Scheme SCH675 Gooshays Drive installation of no waiting at any time restrictions on both sides of Gooshays Drive from the roundabout to the bus stop on the east side and from the roundabout to outside No 211 on the west side. Also installation of no waiting at any time restrictions on the roundabout where pedestrian zig zags are not present (as shown on drawing reference SCH675).
- (b) Scheme SCH738 Priory Grove installation of no waiting at any time restrictions on the junction of Priory Road and Priory Grove and on both sides of the southern arm of Priory Grove up to the turning head in Priory Grove (as shown on drawing reference SCH738).
- (c) **Scheme SCH792 Blacksmiths Lane** installation of no waiting at any time restrictions fronting 6 Blacksmiths Lane (as shown on drawing reference SCH792).
- (d) **Scheme SCH903 The Glen** installation of no waiting at any time restrictions across the shared use vehicular crossover (as shown on drawing reference SCH903).
- (e) **Scheme SCH356 Acacia Avenue** installation of no waiting at any time restrictions outside Nos 63 (as shown on drawing reference SCH356).
- (f) Scheme SCH752 Crouch Valley installation of no waiting at any time restrictions across the raised kerb on the southern kerb line of Crouch Valley (as shown on drawing reference SCH752)
- (g) **Scheme SCH778 80 Birch Cresent** installation of no waiting at any time restrictions outside No 80 Birch Crescent (as shown on drawing reference SCH778).
- (h) Scheme SCH766 Richards Avenue installation of no waiting at any time restrictions on the eastern side to cover raised kerb areas outside No 2 and across the common boundaries of Nos 4 and 6, also Nos 12 and 14 (as shown on drawing reference SCH766).
- (i) Scheme SCH772 Lynton Avenue installation of no waiting at any time restrictions on the western side of Lynton Avenue to cover the raised kerb area, across the common boundary of Nos 44 and 46 (as shown on drawing reference SCH772).
- (j) Scheme SCH886 St Andrews Avenue installation to join up the existing no waiting at any time restrictions on the western side of St Andrews Avenue between the junctions of Carnforth Gardens and Windermere Avenue (as shown on drawing reference SCH886).
- (k) Scheme SCH872 Dagnam Park Drive installation of no waiting at any time restrictions between the existing bus stop and the rear vehicular access to No 21 Dagnam Park Close (as shown on drawing reference SCH872).
- (I) Scheme SCH801 Nyth Close installation of no waiting at any time restrictions in the entirety of Nyth Close (as shown on drawing reference SCH801).

## Change to Existing Waiting Restriction Times

(m)**Scheme SCH898 – Cotswold Road and Upland Court Road** – change to the existing waiting restrictions from Monday to Friday 10.30am to 11.30am to Monday to Friday 8am to 9.30am and 2.30pm to 4pm (as shown on drawing reference SCH898).

## Installation of Waiting Restriction

(n) **Scheme SCH720 – Abbs Cross Gardens** – installation of a waiting restriction operational Monday to Saturday 8am to 6.30pm (as shown on drawing reference SCH720).

# Removal of Part of Existing Residents Parking Bay and Extension of Existing Waiting Restriction

(o) **Scheme SCH871 – Victor Gardens** – removal of part of an existing residents permit parking bay and an extension of the existing waiting restriction Monday to Saturday 8am to 6.30pm (as shown on drawing reference SCH871).

## Removal of Unrestricted Parking Bay and Extension of No Waiting At Any Time Restrictions

(p) Scheme SCH941 – Amersham Close – removal of an unrestricted parking bay outside No 7 Amersham Close and extend the no waiting at any time restrictions to cover this location (as shown on drawing reference SCH941).

## Removal of Part of an Unrestricted Parking Bay and Extend Existing Waiting Restrictions

(q) **Scheme SCH980 – Park Drive, Romford** – removal of a section of an unrestricted parking bay fronting No 9 Park Drive and extend the existing waiting restriction up to the remaining section of the unrestricted parking bay (as shown on drawing reference SCH980).

and if at the close of consultation, no objections are received to the individual schemes that they proceed to full implementation.

## AUTHORITY UNDER WHICH DECISION IS MADE

Council's Constitution

Part 3, Section 2.5, paragraph (q) To agree minor matters and urgent or routine policy matters

Part 3, Section 2.6, paragraph (y) Portfolios to be assigned to individual Cabinet Members - Highways & Traffic Schemes

## STATEMENT OF THE REASONS FOR THE DECISION

The proposed minor parking schemes (detailed and drawings shown in the following parts to this report) have been designed to improve road safety, traffic flow and rationalise parking, whilst maintaining access for emergency and Council vehicles. The proposals have been reviewed for 'road safety' implications as well as implications for general accessibility and impact on existing parking provision.

## Installation of No Waiting At Any Time Restrictions

#### (a) Scheme SCH675 – Gooshays Drive (as shown on drawing reference SCH675)

Following reports of traffic flow issues from the bus operator, a site investigation took place and it was apparent that should vehicles park on both sides of Gooshays Drive on the approach to the roundabout, obstruction and access issues are highly likely to occur particularly for larger vehicles such as buses, refuse and emergency service vehicles.

Officers recommend the installation of no waiting at any time restrictions on both sides of Gooshays Drive from the roundabout to the bus stop on the east side and from the roundabout to outside No 211 on the west side. Also, installation of no waiting at any time restrictions on the roundabout where pedestrian zig zags are not present

#### (b) Scheme SCH738 – Priory Grove (as shown on drawing reference SCH738)

Following reports of vehicles driving over the footway/grass verges to pass parked vehicles, a site investigation took place and it was apparent that should vehicles park in the location in question obstruction and access issues are likely to occur particularly for larger vehicles such as refuse and emergency service vehicles.

Officers recommend introducing at any time waiting restrictions on the junction and on both sides of the southern arm of Priory Grove up to the turning head, as this would ease access and prevent obstruction.

## (c) Scheme SCH792 – Blacksmiths Lane (as shown on drawing reference SCH792)

Following a request from the welfare support team proposals have been designed to assist a school bus in boarding and alighting for a child in Blacksmiths Lane.

In order to assist with this request Officers recommend introducing at any time waiting restrictions fronting No 6 Blacksmiths Lane.

#### (d) Scheme SCH903 – The Glen (as shown on drawing reference SCH903)

Following a request and reported continuous obstruction issues from a resident, proposals have been designed to prevent vehicles obstructing a shared use vehicular crossover providing access to No 23 and 24 The Glen.

Officers recommend proposals to introduce at any time waiting restrictions across the shared use vehicular crossover fronting Nos 23 and 24.

#### (e) Scheme SCH356 – Acacia Avenue (as shown on drawing reference SCH356)

An Officer added a request to investigate implementing at any time waiting restrictions outside Nos 63 Acacia Avenue as there had been representations made of difficulty for vehicles negotiating this section of the road and causing a hazard. This was especially exacerbated for refuse and emergency service vehicles.

This location has since been investigated and it was deemed necessary to recommend implementing no waiting at any time restrictions outside Nos 63 to assist in vehicles having a passing place.

#### (f) Scheme SCH752 – Crouch Valley (as shown on drawing reference SCH752)

Following a site investigation it was apparent that should vehicles park in the proposed restricted area obstruction issues are likely to occur. This has resulted in vehicles driving over the grass verge area to access their off street parking provisions as their legal access (vehicle crossover) has been obstructed.

Officers recommend introducing at any time waiting restrictions across the raised kerb on the southern kerb line of Crouch Valley to prevent obstructive parking.

#### (g) Scheme SCH778 - 80 Birch Crescent (as shown on drawing reference SCH778)

Requests have been received from an Officer and a Ward Councillor to deal with obstructive parking in the road.

Officers have assessed this location and it was felt that action needed to be taken to alleviate the access issues when vehicles parked both sides of the carriageway especially for larger vehicles trying to gain access to the road.

It is recommended to introduce no waiting at any time restrictions outside No 80 Birch Crescent to cover the raised kerb area between the two vehicle crossovers to the property which would alleviate these access issues.

## (h) Scheme SCH766 – Richards Avenue (as shown on drawing reference SCH766)

Requests have been received from a resident and Ward Councillors to deal with obstructive parking in the road.

Officers have visited this location and in order to alleviate the parking problems being experienced with vehicles parking on both sides of the carriageway obstructing larger vehicles from gaining access to the road action needed to be taken.

Officers recommend introducing no waiting at any time restrictions on the eastern side of Richards Avenue to cover the raised kerb areas outside No 2 and across the common boundaries of Nos 4 and 6, also Nos 12 and 14 to prevent obstructive parking.

## (i) Scheme SCH772 – 44/46 Lynton Avenue (as shown on drawing reference SCH772)

A request has been received from a Ward Councillor to deal with obstructive parking in this area of the road.

A site visit of this location took place and it was felt that action needed to be taken to alleviate the parking problems being experienced with vehicles parking both sides of the carriageway obstructing larger vehicles from gaining access.

Officers recommend introducing no waiting at any time restrictions on the western side of Lynton Avenue to cover the raised kerb area, across the common boundary of Nos 44 and 46.

## (j) Scheme SCH886 – St Andrews Avenue (as shown on drawing reference SCH886)

Requests have been received from a Ward Councillor to deal with obstructive parking and to improve access for the refuse vehicles within the road.

For the main part of this section of the road the current restrictions operate from Monday to Friday 8.30am to 10.00am with a small section fronting Nos 1 and 3 operating Monday to Saturday 8.30am to 6.30pm.

Officers have assess this location and recommend to join up the existing no waiting at any time restrictions on the western side of St Andrews Avenue between the junctions of Carnforth Gardens and Windermere Avenue, to improve road safety and in order to maintain access at all times.

## (k) Scheme SCH872 – Dagnam Park Drive (as shown on drawing reference SCH872)

Following a request from a Ward Councillor a site investigation took place where it was apparent that should vehicles park in the proposed restricted area sight line issues are likely to occur. Officers recommend the installation of no waiting at any time restrictions between the existing bus stop and the rear vehicular access to No 21 Dagnam Park Close to improve sight lines.

## (I) Scheme SCH801 – Nyth Close (as shown on drawing reference SCH801)

Following a request from a resident, a site visit took place with a Council Officer and Ward Councillors to consider installing no waiting at any time restrictions in the cut out of the road. At the meeting it was apparent that there was a wider issue in the close due to the roads narrow width, any vehicles parked on the highway have the potential to cause obstruction. For this reason Officers recommend to propose no waiting at any time restrictions on the entirety of Nyth Close and consider the responses accordingly.

## **Change to Existing Waiting Restriction Times**

# (m) Scheme SCH898 – Cotswold Road and Upland Court Road (as shown on drawing reference SCH898)

A request has been received from the Head Teacher of Redden Court School and a Ward Councillor to review the single yellow line in Upland Court Road and Cotswold Road with the view to extending some of it to cover school drop off and collection times. This is to prevent vehicles parking both sides of the road and causing obstruction/ traffic flow issues. These obstruction

issues are causing concerns over emergency vehicles being unable to gain access during school drop-off and collection time.

The proposals are to change the existing Monday to Friday 10.30am to 11.30am to Monday to Friday 8am to 9.30am and 2.30pm to 4pm in Cotswold Road on its north-eastern side between Squirrels Heath Road and Upland Court Road, Upland Court Road on its north-western side between Cotswold Road and Recreation Avenue.

Officers have visited this location and it was felt that action needs to be taken to alleviate the parking problems being experienced with vehicles parking on both sides of the carriageway obstructing larger vehicles from gaining access to the road.

#### Installation of Waiting Restriction

(n) Scheme SCH720 – Abbs Cross Gardens (as shown on drawing reference SCH720) Requests have been received from Ward Councillors and officers of the Council to review the parking around the bend in Abbs Cross Gardens.

Officers have assessed the location and it was felt that action needed to be taken to alleviate the parking problems being experienced with vehicles parking in this location during the day causing sight line issues.

In order to alleviate these issues, proposals are to introduce waiting restrictions operational Monday to Saturday 8am to 6.30pm as this will ease the congestion in the road during the day but will allow vehicles to park on the single yellow line after 6.30pm.

## <u>Removal of Part of Existing Residents Parking Bay and Extension of Existing Waiting</u> <u>Restriction</u>

## (o) Scheme SCH871 – Victor Gardens (as shown on drawing reference SCH871)

A request has been received from a resident following an application for a new vehicle crossover outside No 3. The location currently has a residents permit parking bay outside and therefore the proposals are to remove a section of the residents permit parking bay fronting No 3 Victor Gardens and extend the existing waiting restriction operational Monday to Saturday 8am to 6.30pm to cover this area.

Officers recommend these proposals due to a new crossover application request.

## Removal of Unrestricted Parking Bay and installation of At Any Time Waiting Restrictions

(p) Scheme SCH941 – Amersham Close (as shown on drawing reference SCH941) A request has been received from an Officer to remove one of the free parking bays outside No 7 Amersham Close to accommodate a vehicle crossover to No 9 Amersham Close.

Officers have assessed this location and in order to access the crossover and keep it clear the parking bay outside No 7 needs to be removed and the existing no waiting at any time restrictions extended to cover where the bay was. These proposals will also make it easier for vehicles to turn in the road.

Officers recommend extending the existing no waiting at any time restrictions and removing the parking bay following the application of a new vehicle crossover.

## Removal of Part of an Unrestricted Parking Bay and Extend Existing Waiting Restrictions

(q) Scheme SCH980 – Park Drive, Romford (as shown on drawing reference SCH980) A request has been received from a resident for an application for a new vehicle crossover outside No 9 Park Drive.

Officer have visited this location and propose removing a section of the unrestricted parking bay fronting No 9 Park Drive and extending the existing waiting restriction operational Monday to Saturday 8.30am to 6.30pm up to the remaining section of the unrestricted parking bay.

Officers recommend these proposals due to a new crossover application request.

Officers have assessed the locations listed and considered if a safety audit was required for these schemes, however, after determining that the schemes detailed above pose no risk to other road users, conclude that a safety audit is not required. The schemes have been designed to improve road safety, traffic flow, always enhance sight lines and maintain accessibility for the emergency services and Council vehicles.

## OTHER OPTIONS CONSIDERED AND REJECTED

No other options.

## PRE-DECISION CONSULTATION

All schemes are presented on Calendar Brief and Ward Councillors presented with a design of the scheme and asked for support of the scheme prior to proposals being published.

- a) Scheme SCH675 Gooshays Drive Gooshays Ward Two ward Councillors responded to the proposals confirming that they were happy to support the scheme. The third ward Councillor did not respond to the proposals.
- b) Scheme SCH738 Priory Grove Gooshays Ward Two ward Councillors attended separate site visits and have agreed that officers should formally consult on the proposals. The third ward Councillor did not respond to the proposals.
- c) Scheme SCH792 Blacksmiths Lane South Hornchurch Ward Two ward Councillors responded to the proposals confirming that they were happy for the advertisement to proceed. The third ward Councillor did not respond.
- d) Scheme SCH903 The Glen Rainham & Wennington Ward
  Two Ward Councillors confirmed that they were happy for the scheme to proceed to consultation. The third ward Councillor did not respond to the proposals.
- e) Scheme SCH356 Acacia Avenue Hylands Ward The design was sent to Ward Councillors for their consideration. Support was received from one Ward Councillor and the other two did not respond.
- f) Scheme SCH752 Crouch Valley Cranham Ward Two ward Councillors confirmed that they were happy for the scheme to proceed to consultation. The third ward Councillor did not respond to the proposals.
- g) Scheme SCH778 80 Birch Crescent Squirrels Heath Ward Ward Councillors have been made aware of the proposals, one Councillor is in support and the remaining two Councillors did not respond.
- h) Scheme SCH766 Richards Avenue Brooklands Ward Ward Councillors have been made aware of the proposals, with one Ward Councillor in support of the proposals and the remaining Councillor did not respond.
- Scheme SCH772 44/46 Lynton Avenue Mawney Ward Ward Councillors have been made aware of the proposals, with two Ward Councillors in support of the proposals, the remaining Ward Councillor is against the proposals.
- j) Scheme SCH886 St Andrews Avenue Elm Park Ward

All three Councillors were made aware of the proposals and all three Elm Park Ward Councillors support the proposals. k) Scheme SCH872 – Dagnam Park Drive – Gooshays Ward Two ward Councillors confirmed that they were happy for the scheme to proceed to consultation. The third ward Councillor did not respond. I) Scheme SCH801 – Nyth Close – Cranham All three Ward Councillors have agreed to formally consult on the scheme. However they do wish to be informed of the consultation responses for their further consideration before a decision is made to implement. m) Scheme SCH898 – Cotswold Road and Upland Court Road – Harold Wood Ward Ward Councillors have been made aware of the proposals, with two Ward Councillors in support of the proposals and the remaining Ward Councillor did not respond. n) Scheme SCH720 – Abbs Cross Gardens – St Andrews Ward Ward Councillors have been made aware of the proposals with two Ward Councillors in support, the remaining Councillor did not respond. o) Scheme SCH871 – Victor Gardens – St Andrews Ward Ward Councillors have been made aware of the proposals, two Ward Councillors in support the remaining Councillor did not respond. p) Scheme SCH941 – Amersham Close – Harold Wood Ward Ward Councillors were made aware of the proposals, two Ward Councillors supported the proposals and the remaining Councillor did not respond. q) Scheme SCH980 – Park Drive, Romford – Pettits Ward Ward Councillors have been made aware of the proposals, one Ward Councillor supported the proposals and the remaining Councillors did not respond.

## NAME AND JOB TITLE OF STAFF MEMBER ADVISING THE DECISION-MAKER

Name: Nicolina Cooper

Designation: Head of Highways, Traffic & Parking

Signature:

Date: 1<sup>st</sup> December 2020





































# Part B - Assessment of implications and risks

## LEGAL IMPLICATIONS AND RISKS

Here Officers seek approval for the implementation of No Waiting At Any Time restrictions, Waiting Restrictions, Removal of Unrestricted Parking Bay and Removal of Residents Parking Bay, parking schemes that pursuant to the Council's Constitution requires an executive decision by the Lead Member for Environment.

The Council's power to make an order regulating or controlling vehicular traffic on roads is set out in Part I of the Road Traffic Regulation Act 1984 ("RTRA 1984") with the power to designate parking places set out under part IV of the RTRA 1984.

Before an Order is made, the Council should ensure that the statutory procedures set out in the Local Authorities Traffic Orders (Procedure)(England & Wales) Regulations 1996 (SI 1996/2489) are complied with. The Traffic Signs Regulations & General Directions 2016 govern road traffic signs and road markings.

Section 122 RTRA 1984 imposes a general duty on local authorities when exercising functions under the RTRA. It provides, insofar as is material, to secure the expeditious, convenient and safe movement of vehicular and other traffic (including pedestrians) and the provision of suitable and adequate parking facilities on and off the highway. This statutory duty must be balanced with any concerns received over the implementation of the proposals.

In considering any responses received during consultation, the Council must ensure that full consideration of all representations is given including those which do not accord with the officer's recommendation. The Council must be satisfied that any objections to the proposals were taken into account.

In considering any consultation responses, the Council must balance the concerns of any objectors with the statutory duty under section 122 RTRA 1984.

## FINANCIAL IMPLICATIONS AND RISKS

The estimated costs of £0.007m which includes advertising costs and implementing the proposal as described above and shown on the attached plan will be met from the 2020/21 A26910, Engineering Services budget which at the time of this report has sufficient available budget.

This is a standard project for Environment and there is no expectation that the works cannot be contained within the cost estimate. In the unlikely event of an overspend, the balance would need to be contained within the overall Environment budget.

No Waiting At Any Time restrictions / Unrestricted Parking Bays / Waiting		Estimated Cost £	
Restrictions/ Removal of Residents Parking Bay			
Gooshays Drive	£	400.00	
Priory Grove	£	400.00	
Blacksmiths Lane	£	200.00	
The Glen	£	150.00	
Acacia Avenue	£	400.00	

Crouch Valley		£ 632.00
Birch Crescent		£ 300.00
Richards Avenue		£ 400.00
Lynton Avenue		£ 250.00
St Andrews Avenue		£ 400.00
Dagnam Park Drive		£ 582.00
Nyth Close		£ 432.00
Cotswold Road and Upland Court Road		£ 932.00
Abbs Cross Gardens		£ 300.00
Victor Gardens		£ 500.00
Amersham Close		£ 500.00
Park Drive		£ 500.00
	Total	£ 7,278.00

#### HUMAN RESOURCES IMPLICATIONS AND RISKS (AND ACCOMMODATION IMPLICATIONS WHERE RELEVANT)

The proposal can be delivered within the standard resourcing within Street Management, and has no specific impact on staffing/HR issues.

## EQUALITIES AND SOCIAL INCLUSION IMPLICATIONS AND RISKS

Havering has a diverse community made up of many different groups and individuals. The council values diversity and believes it essential to understand and include the different contributions, perspectives and experience that people from different backgrounds bring.

The Public Sector Equality Duty (PSED) under section 149 of the Equality Act 2010 requires the council, when exercising its functions, to have due regard to:

(i) the need to eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Equality Act 2010;

(ii) the need to advance equality of opportunity between persons who share protected characteristics and those who do not, and;

(iii) foster good relations between those who have protected characteristics and those who do not.

Note: 'Protected characteristics' are: age, sex, race, disability, sexual orientation, marriage and civil partnerships, religion or belief, pregnancy and maternity and gender reassignment.

The council demonstrates its commitment to the Equality Act in its decision-making processes, the provision, procurement and commissioning of its services, and employment practices concerning its workforce. In addition, the council is also committed to improving the quality of life and wellbeing of all Havering residents in respect of socio-economics and health determinants.

EQHIA form has been completed online, also a copy sent to diversity.

# BACKGROUND PAPERS

# Part C - Record of decision

I have made this executive decision in accordance with authority delegated to me by the Leader of the Council and in compliance with the requirements of the Constitution.

## Decision

Proposal agreed

- 1 No waiting at any time restrictions on;
  - a) Gooshays Drive
  - b) Priory Grove
  - c) Blacksmiths Lane
  - d) The Glen
  - e) Acacia Avenue
  - f) Crouch Valley
  - g) Birch Crescent
  - h) Richards Avenue
  - i) Lynton Avenue
  - j) St Andrews Avenue
  - k) Dagnam Park Drive
  - I) Nyth Close
- 2 Change to existing waiting restriction times on;
  - m) Cotswold Road and Upland Court Road
- 3 Installation of a waiting restriction;
  - n) Abbs Cross Gardens
- 4 Removal of part of resident permit parking bay and replace with waiting restriction on;o) Victor Gardens
- 5 Removal of an unrestricted parking bay and extension of no waiting at any time restriction;p) Amersham Close
- 6 Removal of part of an unrestricted parking bay and extend waiting restrictions;q) Park Drive

## Details of decision maker

Signed

Name: Councillor Dervish

## Officer: Lead Member for Environment

Date:

## Lodging this notice

The signed decision notice must be delivered to the proper officer, Debra Marlow, Principal Democratic Services Officer in Democratic Services, in the Town Hall.

## For use by Committee Administration

This notice was lodged with me on \_\_\_\_\_

Signed